

DISTRICT CONVENTION (4TH) SAMPLE AGENDA

OBJECTIVE: To have a great celebration, prepare for a strong finish and to train next year's officers.

AGENDA OVERVIEW

THURSDAY

Optional social dining/theater

FRIDAY

Convention/credentials Committee meets

Recreational fun contests: Golf,
swim meet, billiards, table tennis

9-4pm Lieutenant Governor-Elect Training

3-5pm Skills Development Module Workshop

3-5pm New Club Building Seminar

Executive Committee Meeting

5:30pm Governor's Appreciation Dinner

7-10pm Fun & Entertainment Party

SATURDAY

Past Governor's/Executive Committee Breakfast

Spouses Program/tour

Kid's program

9-Noon President & Secretary/Treasurer-Elect Seminar

9-10am Board of Directors and General Session

10-Noon Breakout Sessions

- Membership
- Skills Development Module
- Scrapbook Judging
- Candidate Qualifications Committee

12-1:30pm Luncheon

2-4pm Convention Delegates Session

7-10pm Governor's Banquet/Installation

SUNDAY

7:30am Memorial Church Service

8am Old Timers Fun Breakfast

9-Noon Seminars

- Presidents-Elect
- Secretary/Treasurers-Designate
- Skills Development Module or Guest Speaker

Registration & Credentials Tables Open

Credentials/Balloting Committee Meets

Convention Committee Meets - Review plans with hotel & host area

Golf/Tennis/Fun Activities

LIEUTENANT GOVERNOR'S-ELECT CONFERENCE

NEW CLUB BUILDING SEMINAR

"Building in a 'Close' Community"

Roundtables: a) "Getting Started"

b) "Completing Your Project"

Hospitality Suite/Area Opens

EXECUTIVE COMMITTEE MEETING

Invocation & Pledge

Welcome & Introductions

Special recognition for productive Lieutenant Governor's
Governor's Remarks

Awards Progress Review - Club & Zone status

Fourth Quarter Awards Progress

Growth Progress - Membership, Club Services & NCB

Review/practice promotional events that will take place tomorrow (if any)

Approve Minutes of previous Executive Committee Meeting

Approve Minutes of previous Board of Director's Meeting

Review Budget & authorize purchases

Authorize opening an account for next year

Review Convention Business

Address by visiting Optimist International Dignitary

Governor's Remarks

Appreciation "Thank You" Dinner for key District Volunteers

Lieutenant Governor's & Committee Chairs w/ spouses

SUPER SOCIAL FUN ACTIVITY/ENTERTAINMENT

Breakfast Meeting - Executive Committee or District Committees

(or) Past Governor's Association Breakfast.

Registration & Credentials Tables Open

GENERAL SESSION - BOARD MEETING - (atmosphere of jubilation)

District Theme Song

Invocation & Pledge

Welcome & Introductions

Governor's Address

Highlight a few special club projects from CPA booklets

(then promote turning them in to chair)

Recognize "Life Members" by having them stand

Approve Minutes of previous meeting
Approve report of Expenditures by Secretary/treasurer
Other Board Business (if any)
Awards Rally (fanfares/cheering/noise)
- A & A 3rd Quarter Winners
- Membership Awards for 3rd Quarter
- "Multiple Recruitment" winners
- New Clubs & Builders
Remarks by Optimist International Representative

BREAKOUT SESSIONS

- a) Current Presidents, Secretary/treasurer's & Lieutenant Governor's -
"Honor Club Workshop" & Membership
- b) "Elects" Breakout - Presidents-elect, secretary/treasurers-designate
(See Faculty Guide)
- c) Scrapbook Judging
- e) Candidate Qualifications (if necessary)

LUNCHEON - Optimist International Foundation raffles/awards/promotions
- Entertainment or skit (short)

CONVENTION DELEGATES SESSION

Opening Ceremonies - (with music)
Club banners parade down the aisle
Lieutenant Governor's, Secretary/Treasurers & Governor parade down
aisle as introduced
Introduction of Past Governors who sing (joined by all)
"Hail to Optimism" to "first timers"
Address by Governor - Theme, vision & status (positive)
Talk of what has been done for kids this year!
Report of Credentials Committee
Election of Governor-Elect
Selection of future Convention sites & dates
Resolutions (to Optimist International Board or other)
Club Scrapbook Awards
"Parade of Honor" - Clubs march to front by zone while emcee rewards growth
& they make their commitments for growth toward end of year (fanfare/
cheering/noise)
Brief Comments by Optimist International Representative
Children's Parade - All kids (from their programs) march into, around room, and
to the front singing "It's a Small World" - Optimists join in.

FREE TIME (or) FUN ACTIVITY

GOVERNOR'S BANQUET

- Governor's Address (What we've done & thank yous)
- Installation of Board by Optimist International Representative
- Governor-Elect's Address
- Entertainment and/or Dance Party

MEMORIAL CHURCH SERVICE (Non-denominational)

OLD TIMERS/FIRST TIMERS FUN BREAKFAST - Recognition of oldest & youngest, most attended, etc., & jokes/skits/entertainment

LEADERSHIP DEVELOPMENT SESSIONS

- Room A) **GENERAL TOPIC FOR ANYONE** - Skills Development Module
such as "Choosing Optimism as a Philosophy of Life"
- Room B) **PRESIDENTS-ELECT TRAINING**
(See Faculty Guide for Curriculum)
- Room C) **SECRETARY/TREASURERS-DESIGNATE TRAINING**
(See Faculty Guide for Curriculum)